U.S. Federal Census

This is a PDF version of an Microsoft Excel file. This can be printed to be used for taking notes when you are doing research. The printing instructions below are meant for the Excel version. You can print this PDF without making printer changes. But just watch the paper size as you will need to use the proper paper. My advice is to only print the page you need, not the entire document at once. This will avoid making mistakes. (The PDF version will allow you to print on regular paper, 8 1/2" x 11", but the space to write will be small and tight.)

I created this U.S. Federal Census spreadsheet because over the years, I have accumulated a mountain of disorganized census data extraction sheets. I decided that I would finally take the time to come up with an easy way to store, organize and display my vital records.

Here is what I had in mind when I created this spreadsheet. I wanted a way to enter all of my census data for any family branch in a single file. I have many lines which extend back to the 18th century in America so it is quite handy to be able to organize up to 140 years of census data on a family in one spreadsheet. It also makes it quite easy to analyze my data, something that can be quite difficult when having to shuffle a pile of papers.

When you receive this spreadsheet, either by e-mail or via download, you should first make a copy of the file and make it your master copy, only to be used to create a new blank spreadsheet. You will eventually want to make copies of the spreadsheet so maintaining a master file is important. If you happen to enter data into your master copy, simply download a new blank.

There is no right or wrong way to use this spreadsheet. Here is my suggestion however. I recommend that you make a separate copy of this file for each family surname for which you have census data. As you make each new copy, rename the file to something appropriate, such as "smith-census.xls". Enter all of your census data for each family branch. When you are finished you will have a set of spreadsheets which fully document your family.

Depending on the size of your family, you may need to occasionally add additional worksheets for a particular census year. This can be done easily as follows. Open your copy of your master spreadsheet and find the sheet tab for the year you need to copy. **Note: Always add new worksheets before inputting data into your last blank formatted worksheet.** With your mouse, right-click the sheet tab of the blank, formatted worksheet and select "move or copy..." In the resulting window, ensure the "create a copy" checkbox is filled, designate where you want the copy inserted and click "OK". Your newly inserted worksheet should now be ready to use. After copying the format to a new page you will have to set up the page margins and options as listed below. You can rename the worksheet by right clicking its tab at the bottom of the screen and selecting "rename". Type in the new name such as "1900 Federal".

If the new worksheet is not in the correct location, a new 1900 worksheet next to 1840 for example, simply left click the sheet tab of the worksheet to be moved and drag it to its correct location.

To print a worksheet, click "file" in the top menu bar and select "page setup". Check that each worksheet is formatted as follows.

	1790	1800	1810	1820	1830	1840	1850	1860	1870
Size	8.5 x 11								
Orientation	Portrait	Portrait	Portrait	Landscape	Landscape	Landscape	Landscape	Landscape	Landscape
Margins - L,R,T,B	.5, .5, .5, .5	.5, .5, .5, .5	.5, .5, .5, .5	.25, .25, .5, .5					
	1880S	1880	1900S	1900	1910S	1910	1920S	1920	1930
Size	8.5 x 11	8.5 x 14	8.5 x 14						
Orientation	Landscape								
Margins - L,R,T,B	.25, .25, .5, .5								

1790 Census Date: Researcher: Microfilm #: Page #: Free Whites Males 16 & Other Free Males 1-15 Females State and County Head of Household over Slaves Persons

Notes:

1800 Census Date: Researcher: County: Township: Microfilm Roll #: State: Free White Females Free White Males 0 thru 9 10 thru 15 16 thru 25 26 thru 44 45 and 0 thru 9 10 thru 15 16 thru 25 25 44 44 45 and Other Free Persons Page **Head of Household** Slaves Notes:

1810 Census Date: Researcher: State: Microfilm Roll #: County: Township: Free White Males Free White Females 45 and over 45 and over 10 thru 15 10 thru 15 16 thru 25 16 thru 25 26 thru 44 0 thru 9 0 thru 9 Other Free **Head of Household** Page Persons Slaves Notes:

1820 Census

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1850 Census Date: Researcher: County: Township: Microfilm #: State: Description Cannot read or write Married within year Attended School Whether deaf and dumb, blind, insane, Value of Color **Real Estate** idiotic, pauper Sex Occupation or convict Family # Owned Birthplace House # Name of Person Page Notes:

1860 Census Researcher: Date: Township: Microfilm #: County: State: Description Value of Estate Married within year Attended School Whether deaf Personal Estate and dumb, Real Estate blind, insane, idiotic, Color pauper, or Age Page House #: Family #: Name of person Occupation Birthplace convict Notes

1870 Census Date: Researcher: County: Microfilm #: State: Township: Whether deaf and dumb, blind, insane, or idiotic Description Value of Estate Mother of foreign birth Father of foreign birth Married within year Value of Real Estate Value of Personal Estate Attended school Born with year Cannot write Male over 21 Cannot read Denied vote Color Sex Page House # Family # Name of person Occupation Birthplace Notes:

1880 Census - Soundex Date: Researcher's Name: Microfilm Roll number: **Soundex Code** Reference to 1880 population schedule 1= b, p, f, v **Members of Household** 2= c, s, k, g, j, q, x, z Place of Residence 3= d, t 4=1 5= m, n Relationship to Age Place of birth 6=r State Subdistrict County Name head Vol# E.D. # Sheet Line Notes:

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1900 Census - Soundex Date: Researcher's Name: Microfilm Roll number: **Soundex Code** Reference to 1900 1= b, p, f, v **Members of Household** population schedule 2= c, s, k, g, j, q, x, z Place of Residence 3= d, t 4= I 5= m, n Relationship Date of birth Age Place of birth Citizenship Vol# E.D.# Sheet 6=r State Subdistrict County Name to head Line Notes:

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Street Address	House number	Family number	The name of every person whose place of abode on the first day of June, 1900 was with this family.	Relationship of each person to the head of this family	Color or race	Sex	Date of Birth	Age at last birthday	Marital status	Number of years married	Mother of how many children	Number of children living	Place of birth of this person	Place of birth of the father	Place of birth of the mother	Year of immigration	Number of years in the U.S.	Naturalization	Occupation	Months not employed	Attended school (in months)	Can read	Can write	Can speak English	Owned or rented	Owned free or martgaged	Farm or house
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1910 Census - Soundex/Miracode Date: Researcher's Name: Microfilm Roll number: **Soundex Code** Reference to 1910 population schedule 1= b, p, f, v **Members of Household** Place of Residence Soundex Miracode 2= c, s, k, g, j, q, x, z 3= d, t 4=1 5= m, n Relationship to House County Age Place of birth Vol # E.D. # E.D. # Sheet # 6=r State Subdistrict head # Name Notes:

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Street Address	House number	Family number	The name of every person whose place of abode on the first day of April, 1910 was with this family.	Relationship of each person to the head of this family	Sex	Race	Age	Marital Status	Number of years married	Mother of how many children	Number of children living	Place of birth of this person	Place of birth of the father	Place of birth of the mother	Year of immigration	Naturalized or alien	Language spoken	Occupation		Nature of trade	Employer, worker or own accoun	Months not employed	Can read and write	Attending school	Owned or rented	Cwiled life of mangaged.	Number of farm schedule	Civil War veteran	Blind or deaf mute
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1920 Census - Soundex Researcher's Name: Microfilm Roll number: **Soundex Code** Reference to 1920 1= b, p, f, v **Members of Household** population schedule 2= c, s, k, g, j, q, x, z Place of Residence 3= d, t 4= I 5= m, n Relationship Age | Place of birth | Citizenship | Vol # | E.D. # | Sheet | Line Subdistrict County 6=r State Name to head Notes:

1920 Census Today's Date: State: Researcher's Name: County: Township: Microfilm number: Sheet: Enumeration Date: ED: Address Name Relationship Home Personal Citizenship Educ. **Nativity and Mother Tongue** Occupation Employer, employee or own account Father Mother Person Owned free or mortgaged Relationship of Home owned or rented The name of every person whose each person to Year of immigration Naturalized or alien Trade or profession place of abode on the first day of Can read and write the head of this Type of business January, 1920 was with this family. Year naturalized Attended school Speaks English family Street Address House number Family number Mother tongue Mother tongue Mother tongue Marital Status of birth Place of birth Place of birth Race Sex Age 9 10 11 12 13 19 24 5 6 7 8 16 17 21 22 23 25 3 18 20 4 Notes:

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Line #	Street	House #	# of dwelling	# of family	Name of each person whose place of abode on 1 April 1930 was in this family.	Relation to head of household	Owned or rented	Value	Radio Set?	Farm? Sex	Color	Age	Marital Status Age at 1st marriage Attrieueu scritori or college since	Read & write?	Person	Father	Mother	Language spoken before coming to U.S.	Year of immigration	Nat. or alien Speak English?	Occupation	Industry	Actually at work? Yes or No	What war?	Notes	
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